

To Whom It May Concern,

I would like to recommend Anuva Sharma for a position at your organization and extend this recommendation to support her application for any position in policy or communication-related roles. Anuva has been a remote Policy Intern at the GVCCC during the summer of 2021 which was a very difficult time for our organization due to the coronavirus pandemic. During that time, she has proven herself to be resourceful, attentive and extremely proactive.

Anuva is a hard worker and great communicator who has proved herself to be a reliable member of our team throughout the summer. She has strong time management, research skills, and professionalism. Through the work that she has done for us, I have seen how effectively she takes on and completes the tasks assigned to her. She is also intuitive in knowing the next steps for certain tasks which allows us to keep developing our projects and initiatives.

The work that Anuva did for the Chamber revolved around researching ways that local and state governments in New York can implement public policies that increase the standard of living for their workers and residents. She has also drafted testimonies, PSAs and attended meetings on behalf of GVCCC, researched grant, loan and economic growth opportunities for members of the Chamber, and acted as a liaison between members of the chamber and myself. Throughout the summer, I knew that I could count on Anuva to accomplish any additional tasks that I asked of her in addition to the other projects she was working on without reducing the quality of her work.

The volume of work that an economic development organization receives (especially during a global pandemic) can be demanding, but Anuva always delivered her work in a timely manner and is capable of planning her workflow to suit the Chamber's needs. Throughout the summer, Anuva has played a key role in the progression and completion of our Chamber's projects. It is for these reasons that I give you my highest recommendation for Anuva. In my experience, there are not many people who are able to hold up under severe pressure to consistently deliver quality results.

It is with great pleasure that I write this letter of recommendation on behalf of such a deserving candidate. If you require any further information, do not hesitate to contact me.

Sincerely,

Maria Diaz
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